

**ACCEM EXECUTIVE COUNCIL MEETING
ADA COUNTY COURTHOUSE
200 WEST FRONT STREET
3RD FLOOR, COMMISSIONERS MEETING ROOM**

JANUARY 28, 2015

****SUMMARY MINUTES****

MEMBERS ATTENDING: John Evans, Mayor, City of Garden City, **Chair**
Jim Tibbs, Commissioner, Ada County, **Vice Chair**
Joe Stear, Councilman, for Greg Nelson, Mayor, City of
Kuna
Jim Reynolds, Mayor, City of Eagle
Dave Case, Commissioner, Ada County
Tammy de Weerd, Mayor, City of Meridian

MEMBERS ABSENT: Nathan Mitchell, Mayor, City of Star
Paul Woods, Commissioner, Ada County Highway
District
Maryanne Jordan, Council Chair, City of Boise
Dave Bieter, Mayor, City of Boise

OTHERS ATTENDING: Doug Hardman, Director, Emergency Management
Larry Maneely, Chief of Staff, Ada County
Ted Argyle, Ada County PA's Office
Claire Tardiff, Ada County PA's Office
Rebecca Arnold, Commissioner, Ada County Highway
District

CALL TO ORDER

Chair Evans called the meeting to order at 12:00

I. AGENDA ADDITIONS/CHANGES

None

II. OPEN DISCUSSION/ANNOUNCEMENTS

None

III. ACTION ITEMS

A. Approve December 8, 2014 Meeting Minutes.

Mayor de Weerd moved to approve the December 8, 2014 Minutes of the Emergency Management Executive Council meeting. Mayor Reynolds seconded. Commissioner Case abstained (was not at 12/9/14 meeting). Motion passed.

IV. INFORMATION / DISCUSSION ITEMS

A. Draft Overtime & Backfill Policy

Doug presented a draft overtime and backfill policy for consideration and discussion. The draft was developed based on a combination of federal exercise guidance/requirements and previous Executive Council recommendations.

B. Grant Prioritization Process

Doug gave an overview of the current three-step grant process utilized to identify and prioritize hazards, identify and prioritize capability gaps and capability targets, and the correlation to the Technical Advisory Group (TAG) and Local Emergency Planning Committee (LEPC) project funding requests.

Commissioner Tibbs recommended the two draft policies be added as Action Items to the March Executive Council agenda. Mayor Evans concurred.

C. Roles & Responsibilities

Doug reviewed Ada County Department of Emergency Management's (ACDEM) overarching roles and responsibilities. One point of clarification was that each jurisdiction determines their individual training needs and priorities, while ACDEM's role is to facilitate the training.

V. ADJOURNMENT

Meeting adjourned at 1:00