



EMERGENCY MANAGEMENT EXECUTIVE COUNCIL

June 5, 2017 – 2:30 PM
Ada County Courthouse
200 W. Front Street
3rd Floor, Commissioner’s Meeting Room

****AGENDA****

I. AGENDA ADDITIONS / CHANGES (2:30)

II. OPEN DISCUSSION / ANNOUNCEMENTS (2:35)

III. ACTION ITEMS (2:40)

- * A. Approve March 20 and May 9, 2017 Minutes** **Jim Tibbs, Chair**
March 20, 2017 Executive Council Minutes and May 9, 2017 Special Executive Council Meeting Minutes attached.
- * B. Adopt FY 2018 Membership Dues & Preliminary Budget** **Doug Hardman**
Doug will review the attached population estimates, draft membership dues, and preliminary FY 2018 Emergency Management budget for Council input and adoption.

IV. Information / Discussion Items (3:10)

- A. Boise River/Reservoirs Update** **Doug Hardman**
Doug will give an update on snowpack, reservoir levels and projected inflows and outflows heading into June.
- * B. Homeland Security Grant Update** **Doug Hardman**
Doug will provide an overview of the 2015 State Homeland Security Program (SHSP) grant closeout and current expenditures approved for 2016 SHSP.

VI. ADJOURNMENT (4:00)

* Attachment

**ACCEM EXECUTIVE COUNCIL MEETING
ADA COUNTY COURTHOUSE
200 WEST FRONT STREET
3RD FLOOR, COMMISSIONERS MEETING ROOM**

MARCH 20, 2017

****SUMMARY MINUTES****

- MEMBERS ATTENDING:** Jim Tibbs, Commissioner, Ada County, **Chair**
Dave Case, Commissioner, Ada County
Joe Stear, Mayor, City of Kuna
Paul Woods, Commissioner, Ada County Highway District
John Evans, Mayor, City of Garden City
Tammy de Weerd, Mayor, City of Meridian
Dave Bieter, Mayor, City of Boise
- MEMBERS ABSENT:** Stan Ridgeway, Mayor, City of Eagle
Maryanne Jordan, Councilperson, City of Boise
- OTHERS ATTENDING:** Doug Hardman, Ada County Emergency Management
Larry Maneely, BOCC Administration
Ray Chacko, Ada County PA Office
Ron Abramovich, USDA NRCS Snow Survey
Troy Lindquist, NWS
Jay Breidenbach, NWS
Joe Lombardo, Ada County Emergency Management
Darby Weston, Ada County Paramedics
Shawn Rayne, Ada County Paramedics
Charlie Butterfield, Meridian Fire Department
Eugene Smith, Boise Police Department
Jason Boal, Ada County Development Services
Meg Leatherman, Ada County Development Services

CALL TO ORDER

Chair Tibbs called the meeting to order at 3:20 PM

- I. AGENDA ADDITIONS/CHANGES**
None
- II. OPEN DISCUSSION/ANNOUNCEMENTS**
None

III. ACTION ITEMS

A. Approve December 12, 2016 Minutes

Mayor de Weerd moved to approve the December 12, 2016 Minutes of the Emergency Management Executive Council meeting. Mayor Stear seconded. Motion passed unanimously.

B. Elect Chairperson & Vice Chairperson

Mayor Evans moved to nominate Commissioner Tibbs as Chair. Mayor de Weerd seconded. Motion passed unanimously.

Mayor Evans moved to nominate Mayor Stan Ridgeway as Vice Chair. Mayor de Weerd seconded. Motion passed unanimously.

C. Technical Advisory Group (TAG) Grant Request

Eugene Smith and other representatives from the TAG presented grant-funded project requests to the Executive Council for consideration and approval. Items requested included:

- * Ion Mobility Spectroscopy – Boise Fire Department
- * Broadband Satellite - Boise Fire Department
- * MedCat – Ada County Paramedics
- * Night Vision Equipment – Boise PD & Ada County Sheriff

All items were discussed and questions answered. Mayor Stear moved to approve all items. Mayor Evans seconded. All requests approved unanimously.

VI. ADJOURNMENT 4:05

**ACCEM EXECUTIVE COUNCIL SPECIAL MEETING
ADA COUNTY COURTHOUSE
200 WEST FRONT STREET
3RD FLOOR, COMMISSIONERS MEETING ROOM**

MAY 9, 2017

****SUMMARY MINUTES****

MEMBERS ATTENDING: Jim Tibbs, Commissioner, Ada County, **Chair**
Joe Stear, Mayor, City of Kuna
Paul Woods, Commissioner, Ada County Highway
District
John Evans, Mayor, City of Garden City
Tammy de Weerd, Mayor, City of Meridian
Maryanne Jordan, Councilperson, City of Boise
Stan Ridgeway, Mayor, City of Eagle

MEMBERS ABSENT: Dave Case, Commissioner, Ada County
Dave Bieter, Mayor, City of Boise

OTHERS ATTENDING: Doug Hardman, Ada County Emergency Management
Angie Gilman, Ada County Development Services
Kate McGuire, Ada County PIO

CALL TO ORDER

Chair Tibbs called the meeting to order at 11:30 AM

I. ROLL CALL

II. PURPOSE OF THE MEETING

ACCEM Executive Council Chair Jim Tibbs and Commissioner Dave Case have requested a special meeting of the Ada City-County Emergency Management Executive Council be held. The primary purpose of the meeting will be to seek council approval to use Homeland Security grant funds to purchase flood-fight materials and supplies in anticipation of potential Boise River flow increases.

III. ACTION ITEMS

A. Approve use of Homeland Security Grant funds to purchase allowable flood-fight materials and supplies.

Doug Hardman explained that temporary devices deployable by responders that create barriers to contain flooding, including modular walls, cofferdams, and inflatables are allowable under the grant and their purchase has been pre-approved by the Idaho Office of Emergency Management.

Materials purchased would be made available to all jurisdictions in need and are a reusable resource for the future.


Available funds include: Approximately \$129,000 unspent 2015 State Homeland Security Program grant dollars. Approximately \$500,000 balance in 2016 State Homeland Security Program grant dollars. Doug requested Executive Council approval to use necessary funds as quickly as possible.

After a short discussion Mayor Evans moved that Doug/Emergency Management be allowed to make immediate expenditures as necessary. Several elected members seconded. Motion passed unanimously.

VI. ADJOURNMENT 11:55



MEMORANDUM

TO: Emergency Management Executive Council
FROM: Doug Hardman, Director 
DATE: June 5, 2017
RE: **ADOPT FY 2018 MEMBERSHIP DUES**

Requested Action

Adopt proposed FY 2018 Emergency Management Membership Dues.

Background

On April 17, 2017 the Community Planning Association of Southwest Idaho (COMPASS) Board formally adopted the new (attached) population estimates. Emergency Management staff recommends using these population numbers and maintain the membership dues cost-per-resident at 33 cents.

Status

Following adoption by the ACCEM Executive Council, a copy of the membership dues requests will be forwarded to each jurisdictions budgeting officer. It is understood adoption of the membership dues still requires approval from the various city councils and commissioners.

2017 Population Estimates
City and County Population Estimate for April 1, 2017
Areas Refer to Corporate Limits of Cities as of 12/31/2016

	2017 Population*	2016 Population	2010 Population ^	2010-2017 Increase	2017 Percent of County	Percent of Planning Area		
						2000	2010	2017
Boise City	228,930	226,900	205,671	23,259	50.4%	43.0%	35.4%	34.2%
Eagle	26,930	25,510	19,908	7,022	5.9%	2.6%	3.4%	4.0%
Garden City	11,500	11,420	10,972	528	2.5%	2.5%	1.9%	1.7%
Kuna	19,700	18,430	15,210	4,490	4.3%	1.2%	2.6%	2.9%
Meridian	98,300	91,420	75,092	23,208	21.6%	8.1%	12.9%	14.7%
Star^Δ	9,290	8,150	5,793	3,497	2.0%	0.4%	1.0%	1.4%
Unincorporated	59,760	61,020	59,729	31	13.2%	11.9%	10.3%	8.9%
Total County	454,400	442,840	392,365	62,035		69.6%	67.5%	67.8%
Canyon								
Caldwell	54,120	52,620	46,237	7,883	25.1%	6.0%	8.0%	8.1%
Greenleaf	860	860	846	14	0.4%	0.2%	0.1%	0.1%
Melba	570	570	513	57	0.3%	0.1%	0.1%	0.1%
Middleton	8,110	7,580	5,524	2,586	3.8%	0.7%	1.0%	1.2%
Nampa	96,820	90,860	81,557	15,263	44.9%	12.0%	14.0%	14.5%
Notus	570	570	531	39	0.3%	0.1%	0.1%	0.1%
Parma	2,120	2,110	1,983	137	1.0%	0.4%	0.3%	0.3%
Wilder	1,690	1,640	1,533	157	0.8%	0.3%	0.3%	0.3%
Unincorporated	50,560	51,360	50,189	371	23.5%	10.6%	8.6%	7.5%
Total County	215,430	208,180	188,923	26,507		30.4%	32.5%	32.2%
Canyon and Ada	669,830	651,020	581,288	88,542				

*2017 COMPASS Population Estimate

^2010 Census Population Count

ΔThe City of Star has 12 persons in Canyon County.

**ADA CITY - COUNTY EMERGENCY MANAGEMENT
FY 2018 Membership Dues**

Members	FY2017		FY2018		Difference
	2016 Population	No Increase From FY16	2017 Population	0.33	
Ada County	442,840	\$144,758	454,400	\$149,952	\$5,194
Unincorporated	61,020	\$20,387	59,760	\$19,721	-\$666
ACHD		\$10,000		\$10,000	\$0
Boise City	226,900	\$73,811	228,930	\$75,547	\$1,736
Eagle City	25,510	\$8,118	26,930	\$8,887	\$769
Garden City	11,420	\$3,980	11,500	\$3,795	-\$185
Kuna City	18,430	\$5,716	19,700	\$6,501	\$785
Meridian City	91,420	\$30,132	98,300	\$32,439	\$2,307
Star City	8,150	\$2,617	9,290	\$3,066	\$449
Total	885,690	\$299,519	908,810	\$309,907	\$10,388

Population Difference

23,120

Ada County

\$165,145

\$169,673

numbers rounded

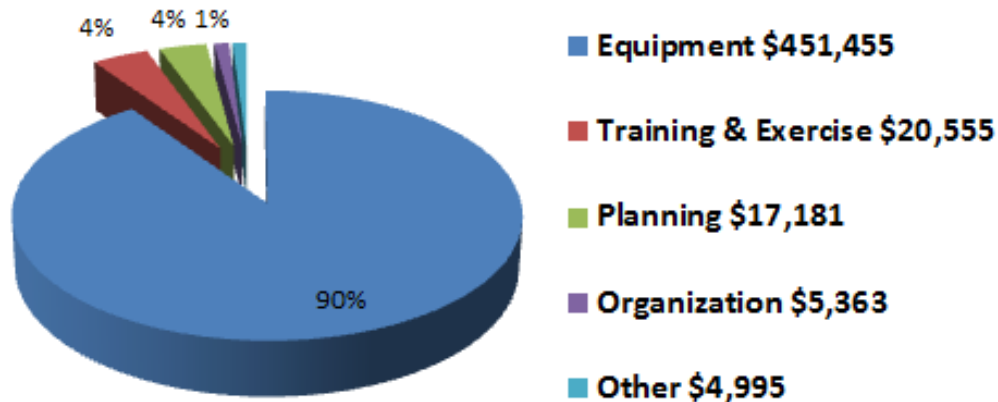
ADA COUNTY EMERGENCY MANAGEMENT FY 2018 DRAFT BUDGET

REVENUE	FY2017 Approved Budget	FY2018 Draft Budget
MEMBERSHIP DUES	No Increase	
Ada County @ .33	165,145	169,672
ACHD	10,000	10,000
Boise City @ .33	73,811	75,547
Eagle City @ .33	8,118	8,887
Garden City @ .33	3,980	3,795
Kuna City @ .33	5,716	6,501
Meridian City @ .33	30,132	32,439
Star City @ .33	2,617	3,066
Local Funds Total	299,519	309,907
Other		
Emergency Management Performance Grant 50%	230,000	230,000
Fund Balance	13,921	18,903
Other Total	243,921	248,903
TOTAL REVENUE	\$543,440	\$558,810
EXPENSE	FY2017 Approved Budget	FY2018 Draft Budget
A Budget		
Salary	317,653	334,215
Fringe	144,947	143,582
A Budget Subtotal	462,600	477,797
B Budget		
Operating Budget	50,840	51,013
Disaster Account	30,000	30,000
B Budget Subtotal	80,840	81,013
TOTAL EXPENSE	\$543,440	\$558,810

FY 2018 Proposed A - B Expense Budget

Fund	Object #	Description	Approved FY2017	Draft Budget FY 2018
A Budget				
118	15101	Salary	317,653.00	334,215.00
118	15110	Projected Fringe	144,947.00	143,582.00
		A Budget Total	462,600.00	477,797.00
B Budget				
118	29136	Special Events	1,000.00	1,000.00
118	30100	Office Supplies	1,500.00	1,500.00
118	30102	Special Dept. Supplies	1,000.00	1,000.00
118	30250	Equipment Fuel & Oil	1,500.00	1,500.00
118	30600	Small Tools & Equipment	500.00	500.00
118	40051	Legal Publications	500.00	500.00
118	40061	Printing	1,040.00	1,040.00
118	40070	Postage		
118	40106	Outside Networking	1,960.00	1,960.00
118	40500	Equip Maint Agreements	3,000.00	3,000.00
118	40600	Equipment Repair	500.00	500.00
118	40612	Vehicle Repair & Maint	1,000.00	1,000.00
118	40740	Maintenance & Operations	16,778.00	16,772.00
118	40763	Storage	1,200.00	1,200.00
118	40772	Data Charges	3,000.00	3,000.00
118	40802	Parking	75.00	75.00
118	41353	Insurance Premiums	2,329.00	2,566.00
118	41520	Dues & Subscriptions	1,600.00	1,600.00
118	41961	Disaster/Contingency Fund	30,000.00	30,000.00
118	43106	Promotional Advertising	1,000.00	1,000.00
118	50100	Mileage Reimbursement		
118	50210	Business Meals	500.00	500.00
118	50300	Conf/Training/Education	7,858.00	7,800.00
118	70100	Office Furniture	1,000.00	1,000.00
118	70200	Office Equipment	500.00	500.00
118	70400	Major Equipment	500.00	500.00
118	70410	Computer Equipment	500.00	500.00
118	70411	Computer Software	500.00	500.00
		Total	80,840.00	81,013.00
		Grand total	543,440.00	558,810.00

2015 HSGP Total Grant Allocations \$499,549



Approved Requests (\$499,549)

Agency	Equipment	Training & Exercise	Planning	Organization	Other
Garden City PD (RMS)	\$ 53,845				
Ada County EOC Upgrades	\$ 224,510				
Expo Idaho Security Cameras	\$ 44,033				
Flood Fighting Equipment	\$ 129,067				
Training & Exercises		\$ 20,555			
Planning			\$ 17,181		
Community Outreach				\$ 5,363	
Single Audit					\$ 4,995
TOTAL	\$ 451,455	\$ 20,555	\$ 17,181	\$ 5,363	\$ 4,995

2015 HSGP Equipment Expenditures Total \$451,455

