



**EMERGENCY MANAGEMENT EXECUTIVE COUNCIL**

**June 4, 2018 – 2:30 PM**  
**Ada County Courthouse**  
**200 W. Front Street**  
**3<sup>rd</sup> Floor, Commissioner’s Meeting Room**

**\*\*AGENDA\*\***

**I. AGENDA ADDITIONS / CHANGES (2:30)**

**II. OPEN DISCUSSION / ANNOUNCEMENTS (2:35)**

**III. ACTION ITEMS (2:40)**

- \* A. Approve March 19 2018 Minutes** **Jim Tibbs, Chair**  
*March 19, 2018 Executive Council Minutes attached.*
- \* B. Adopt FY 2019 Membership Dues & Preliminary Budget** **Doug Hardman**  
*Doug will review the attached population estimates, draft membership dues, and preliminary FY 2019 Emergency Management budget for Council input and adoption.*

**IV. Information / Discussion Items (3:10)**

- A. Multi Hazard Planning For Schools** **Joe Lombardo**  
*Joe Lombardo will discuss Ada County Emergency Management’s approach to building preparedness capabilities through collaboration (planning, training, exercising, etc) with area schools and responders.*
- \* B. Homeland Security Grant Update** **Doug Hardman**  
*Doug will provide a brief update on the status of State Homeland Security Program (SHSP) grant projects.*

**VI. ADJOURNMENT (3:30)**

\* Attachment

**ACCEM EXECUTIVE COUNCIL MEETING  
ADA COUNTY COURTHOUSE  
200 WEST FRONT STREET  
3<sup>RD</sup> FLOOR, COMMISSIONERS MEETING ROOM**

**MARCH 19, 2018**

**\*\*SUMMARY MINUTES\*\***

**MEMBERS ATTENDING:** Jim Tibbs, Commissioner, Ada County, **Chair**  
Joe Stear, Mayor, City of Kuna, **Vice Chair**  
Kent Goldthorpe, Commissioner, Ada County Highway  
District  
John Evans, Mayor, City of Garden City  
Joe Borton, Councilman, City of Meridian  
TJ Thomson, Councilman, City of Boise  
Dave Case, Commissioner, Ada County

**MEMBERS ABSENT:** Dave Bieter, Mayor, City of Boise  
Stan Ridgeway, Mayor, City of Eagle

**OTHERS ATTENDING:** Doug Hardman, Ada County Emergency Management  
Larry Maneely, Ada County Commissioner's Office

**CALL TO ORDER**

Chair Tibbs called the meeting to order at 2:30 PM

**I. AGENDA ADDITIONS/CHANGES**  
None

**II. OPEN DISCUSSION/ANNOUNCEMENTS**  
None

**III. ACTION ITEMS**

**A. Approve December 11, 2017 Minutes**  
ACHD Commissioner Goldthorpe moved to approve the December 11, 2017 Minutes of the Emergency Management Executive Council meeting. Mayor Joe Stear seconded. Commissioner Case abstained. Motion passed unanimously.

**B. Elect Chairperson & Vice Chairperson**  
The Emergency Management Executive Council Bylaws requires a Chairperson and Vice-Chairperson be elected annually by a majority vote of the council. Commissioner Case moved to nominate Commissioner Tibbs

as Chair and Mayor Joe Stear as Vice Chair. Mayor Evans seconded. Motion passed unanimously.

**IV. Information / Discussion Items**

**A. National School Walkouts/Ada County**

Doug gave an overview of emergency management's role during the nationally promoted student-led school walkout on March 14, 2018. ACEM established a virtual Joint Information Center with 15 local PIOs to share information and discuss agency activities. ACEM staff also monitored events on social media and traditional media, assisting with shared situational awareness and message distribution for partner agencies. No notable incidents took place during the walkouts or the protest at the Idaho Capitol.

**B. Snowpack, Reservoirs, Boise River**

Doug provided a brief update on current conditions in the Boise River watershed.

**V. ADJOURNMENT 3:00**

Commissioner Case moved to adjourn. Mayor Joe Stear seconded. Motion passed unanimously.



**MEMORANDUM**

**TO:** Emergency Management Executive Council  
**FROM:** Doug Hardman, Director   
**DATE:** June 4, 2018  
**RE:** **ADOPT FY 2019 MEMBERSHIP DUES**

**Requested Action**

Adopt proposed FY 2019 Emergency Management Membership Dues.

**Background**

On April 16, 2018 the Community Planning Association of Southwest Idaho (COMPASS) Board formally adopted the new (attached) population estimates. Emergency Management staff recommends using these population numbers and maintain the membership dues cost-per-resident at 33 cents.

**Status**

Following adoption by the ACCEM Executive Council, a copy of the membership dues request will be forwarded to each jurisdiction's budgeting officer. It is understood adoption of the membership dues still requires approval from the various city councils and commissions.

**2018 Population Estimates (UNOFFICIAL)**  
**City and County Population Estimate for April 1, 2018**  
**Areas Refer to Corporate Limits of Cities as of 12/31/2017**

	2018 Population*	2017 Population	2010 Population ^	2010-2018 Increase	2018 Percent of County	Percent of Planning Area		
						2000	2010	2018
<b>Boise City</b>	<b>232,300</b>	<b>228,930</b>	<b>205,671</b>	<b>26,629</b>	<b>49.3%</b>	<b>43.0%</b>	<b>35.4%</b>	<b>33.8%</b>
<b>Eagle</b>	<b>29,910</b>	<b>26,930</b>	<b>19,908</b>	<b>10,002</b>	<b>6.4%</b>	<b>2.6%</b>	<b>3.4%</b>	<b>4.3%</b>
<b>Garden City</b>	<b>11,880</b>	<b>11,500</b>	<b>10,972</b>	<b>908</b>	<b>2.5%</b>	<b>2.5%</b>	<b>1.9%</b>	<b>1.7%</b>
<b>Kuna</b>	<b>20,450</b>	<b>19,700</b>	<b>15,210</b>	<b>5,240</b>	<b>4.3%</b>	<b>1.2%</b>	<b>2.6%</b>	<b>3.0%</b>
<b>Meridian</b>	<b>106,410</b>	<b>98,300</b>	<b>75,092</b>	<b>31,318</b>	<b>22.6%</b>	<b>8.1%</b>	<b>12.9%</b>	<b>15.5%</b>
<b>Star<sup>Δ</sup></b>	<b>10,310</b>	<b>9,290</b>	<b>5,793</b>	<b>4,517</b>	<b>2.2%</b>	<b>0.4%</b>	<b>1.0%</b>	<b>1.5%</b>
<b>Unincorporated</b>	<b>59,690</b>	<b>59,760</b>	<b>59,729</b>	<b>-39</b>	<b>12.7%</b>	<b>11.9%</b>	<b>10.3%</b>	<b>8.7%</b>
<b>Total County</b>	<b>470,950</b>	<b>454,400</b>	<b>392,365</b>	<b>78,585</b>		<b>69.6%</b>	<b>67.5%</b>	<b>68.4%</b>
<b>Canyon</b>								
<b>Caldwell</b>	<b>56,860</b>	<b>54,120</b>	<b>46,237</b>	<b>10,623</b>	<b>26.2%</b>	<b>6.0%</b>	<b>8.0%</b>	<b>8.3%</b>
<b>Greenleaf</b>	<b>860</b>	<b>860</b>	<b>846</b>	<b>14</b>	<b>0.4%</b>	<b>0.2%</b>	<b>0.1%</b>	<b>0.1%</b>
<b>Melba</b>	<b>570</b>	<b>570</b>	<b>513</b>	<b>57</b>	<b>0.3%</b>	<b>0.1%</b>	<b>0.1%</b>	<b>0.1%</b>
<b>Middleton</b>	<b>9,190</b>	<b>8,110</b>	<b>5,524</b>	<b>3,666</b>	<b>4.2%</b>	<b>0.7%</b>	<b>1.0%</b>	<b>1.3%</b>
<b>Nampa</b>	<b>98,370</b>	<b>96,820</b>	<b>81,557</b>	<b>16,813</b>	<b>45.3%</b>	<b>12.0%</b>	<b>14.0%</b>	<b>14.3%</b>
<b>Notus</b>	<b>570</b>	<b>570</b>	<b>531</b>	<b>39</b>	<b>0.3%</b>	<b>0.1%</b>	<b>0.1%</b>	<b>0.1%</b>
<b>Parma</b>	<b>2,140</b>	<b>2,120</b>	<b>1,983</b>	<b>157</b>	<b>1.0%</b>	<b>0.4%</b>	<b>0.3%</b>	<b>0.3%</b>
<b>Wilder</b>	<b>1,710</b>	<b>1,690</b>	<b>1,533</b>	<b>177</b>	<b>0.8%</b>	<b>0.3%</b>	<b>0.3%</b>	<b>0.2%</b>
<b>Unincorporated</b>	<b>46,890</b>	<b>50,560</b>	<b>50,189</b>	<b>-3,299</b>	<b>21.6%</b>	<b>10.6%</b>	<b>8.6%</b>	<b>6.8%</b>
<b>Total County</b>	<b>217,160</b>	<b>215,430</b>	<b>188,923</b>	<b>28,237</b>		<b>30.4%</b>	<b>32.5%</b>	<b>31.6%</b>
<b>Canyon and Ada †</b>	<b>688,110</b>	<b>669,830</b>	<b>581,288</b>	<b>106,822</b>				

\*2018 COMPASS Population Estimate

^2010 Census Population Count

ΔThe City of Star has 12 persons in Canyon County.

**ADA CITY - COUNTY EMERGENCY MANAGEMENT  
FY 2019 Membership Dues**

Members	FY2018		FY2019		Difference
	2017 Population	0.33	2018 Population	0.33	
Ada County	454,400	\$149,952	470,950	\$155,413	\$5,461
Unincorporated	59,760	\$19,720	59,690	\$19,698	-\$22
ACHD		\$10,000		\$10,000	\$0
Boise City	228,930	\$75,547	232,300	\$76,659	\$1,112
Eagle City	26,930	\$8,887	29,910	\$9,870	\$983
Garden City	11,500	\$3,795	11,880	\$3,920	\$125
Kuna City	19,700	\$6,501	20,450	\$6,748	\$247
Meridian City	98,300	\$32,439	106,410	\$35,115	\$2,676
Star City	9,290	\$3,066	10,310	\$3,402	\$337
<b>Total</b>	<b>454,400</b>	<b>\$309,907</b>	<b>470,950</b>	<b>\$320,826</b>	<b>\$10,919</b>

Population Difference

16,550

Ada County

\$169,672

\$175,111

\$5,439

numbers rounded

## ADA COUNTY EMERGENCY MANAGEMENT FY 2019 DRAFT BUDGET

REVENUE	FY2018 Approved Budget	FY2019 Draft Budget
<b>MEMBERSHIP DUES</b>		
Ada County @ .33	169,672	175,111
ACHD	10,000	10,000
Boise City @ .33	75,547	76,659
Eagle City @ .33	8,887	9,870
Garden City @ .33	3,795	3,920
Kuna City @ .33	6,501	6,748
Meridian City @ .33	32,439	35,115
Star City @ .33	3,066	3,402
<b>Local Funds Total</b>	<b>309,907</b>	<b>320,825</b>
<b>Other</b>		
Emergency Management Performance Grant 50%	230,000	230,000
Fund Balance	13,921	18,433
<b>Other Total</b>	<b>243,921</b>	<b>248,433</b>
<b>TOTAL REVENUE</b>	<b>\$553,828</b>	<b>\$569,258</b>
<b>EXPENSE</b>	<b>FY2018 Approved Budget</b>	<b>FY2019 Draft Budget</b>
<b>A Budget</b>		
Salary	342,703	343,425
Fringe	145,097	145,093
<b>A Budget Subtotal</b>	<b>487,800</b>	<b>488,518</b>
<b>B Budget</b>		
Operating Budget	51,013	50,740
Disaster Account	30,000	30,000
<b>B Budget Subtotal</b>	<b>81,013</b>	<b>80,740</b>
<b>TOTAL EXPENSE</b>	<b>\$568,813</b>	<b>\$569,258</b>

## FY 2019 Proposed A - B Expense Budget

Fund	Object #	Description	Approved FY 2018	Draft Budget FY 2019
<b>A Budget</b>				
118	15101	Salary	342,703.00	343,425.00
118	15110	Projected Fringe	145,097.00	145,093.00
		<b>A Budget Total</b>	<b>487,800.00</b>	<b>488,518.00</b>
<b>B Budget</b>				
118	29136	Special Events	1,000.00	1,000.00
118	30100	Office Supplies	1,500.00	1,500.00
118	30102	Special Dept. Supplies	1,000.00	1,000.00
118	30250	Equipment Fuel & Oil	1,500.00	1,500.00
118	30600	Small Tools & Equipment	500.00	500.00
118	40051	Legal Publications	500.00	500.00
118	40061	Printing	1,040.00	1,040.00
118	40070	Postage		
118	40106	Outside Networking	1,960.00	1,960.00
118	40500	Equip Maint Agreements	3,000.00	3,000.00
118	40600	Equipment Repair	500.00	500.00
118	40612	Vehicle Repair & Maint	1,000.00	1,000.00
118	40740	Maintenance & Operations	16,772.00	16,772.00
118	40763	Storage	1,200.00	1,200.00
118	40772	Data Charges	3,000.00	3,000.00
118	40802	Parking	75.00	75.00
118	41353	Insurance Premiums	2,566.00	2,293.00
118	41520	Dues & Subscriptions	1,600.00	1,600.00
118	41961	Disaster/Contingency Fund	30,000.00	30,000.00
118	43106	Promotional Advertising	1,000.00	1,000.00
118	50100	Mileage Reimbursement		
118	50210	Business Meals	500.00	500.00
118	50300	Conf/Training/Education	7,800.00	7,800.00
118	70100	Office Furniture	1,000.00	1,000.00
118	70200	Office Equipment	500.00	500.00
118	70400	Major Equipment	500.00	500.00
118	70410	Computer Equipment	500.00	500.00
118	70411	Computer Software	500.00	500.00
		<b>Total</b>	<b>81,013.00</b>	<b>80,740.00</b>
		<b>Grand total</b>	<b>568,813.00</b>	<b>569,258.00</b>