

ADA COUNTY  
DEVELOPMENT SERVICES  
200 WEST FRONT ST. BOISE, IDAHO 83702  
Room 2125

(208) 287-7900 FAX (208) 287-7909

INFORMATION REQUIRED TO BE SUBMITTED WITH A  
BUILDING PERMIT APPLICATION

Ada County has adopted the 2012 edition of the International Building Code, the 2012 editions of the International Residential Code, the International Energy Conservation Code, The International Fuel Gas Code, the International Urban-Wildland Interface Code and the International Mechanical Code as amended by Ordinance #836 of the Ada County Code is the basis for our construction code. The following items are to be submitted with an application for a building permit. If any of this information is missing it may delay or prevent the approval of your application. Not all items apply to all structures.

One complete paper set of plans and specifications and one complete digital set (CD preferred) of plans and specifications are required for one and two family dwellings and their accessory structures  
These plans must include:

**All structure plans must be drawn to scale.**

- A. Site Plan (requires accurate placement of all structures on lot).
- B. Foundation Plan. / Floor framing
- C. Floor Plan. / Wall Bracing details
- D. Wall sections and/or building sections, energy efficiency information such as insulation R-values and window U values.
- E. Roof framing plans.
- F. HVAC design and layout information.
  - a. Manual J
  - b. Manual D
  - c. Manual S
- G. Elevations.
- H. Details such as fireplace sections, Stair sections, structural connections etc.
- I. Specifications for all materials to be used including grade, species, size, etc.
- J. Structural calculations. A seal and signature could be required if, during plan review, the building official and/or plan reviewer discover **items that are not standard materials or do not follow the prescriptive requirements for conventional light frame construction.**

You will need to contact other agencies to get approvals as required by Ada County. These may include:

**Ada County Highway District – 387-6170**

NOTE: Our office now accepts ACHD Impact fees for residential dwellings. If an impact fee is paid directly to ACHD, you will need to provide a receipt prior to Development Services issuing a building permit.

**Central District Health - 327-7499**

**Boise City Public works - 384-3900**

You may also be required to contact the **Fire District** for approval