



FINAL PLAT CHECKLIST (ACC 8-6-4-3)

A Final Plat Request requires Board approval.

GENERAL INFORMATION:

Applicant:	DESCRIPTION	Staff:
	MASTER APPLICATION FORM	
	DETAILED LETTER by the applicant fully describing the request or project and addressing the following:	
	Original file number (preliminary plat):	
	Date of preliminary plat approval:	
	Subdivision Name:	
	Phase Number:	
	Lot & Block Number (if applicable):	
	COPY OF APPROVED PRELIMINARY PLAT. One (1) 8 ½ x 11" copy	
	PRELIMINARY PLAT CONDITIONS OF APPROVAL. Include a statement detailing the status of each preliminary plat condition of approval.	
	FINAL PLAT SPECIFICATIONS:	
	One (1) Full Size copy of the Final Plat & signature page.	
	One (1) 8 ½" x 11" Copy of Final Plat	
	Private Road: YES <input type="checkbox"/> NO <input type="checkbox"/> <i>If yes, include Recorded Maintenance Agreement# on the Plat.</i>	
	Development Agreement: YES <input type="checkbox"/> NO <input type="checkbox"/> <i>If yes, include Recorded Development Agreement# on the Plat.</i>	
	METES & BOUNDS LEGAL DESCRIPTION. One (1) paper copy & One (1) Microsoft Word electronic word document	
	Provide copy of application requesting Street Name (Ada County Assessor's Office)	

	APPLICATION FEE: <u>\$359</u> (\$350+ \$9 GIS Fee) + <u>\$20/lot</u> (for final plats that include more than 35 lots) <i>NOTE: Building, Engineering, and Surveying applications and fees may be required and are separate from Planning & Zoning Applications and Fees.</i>	
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Supplementary information at the discretion of the Director or County Engineer may be required to sufficiently detail the proposed development within any special development area, including but not limited to hillside, planned unit development, floodplain, southwest, WUFI, Boise River Greenway, airport influence, and/or hazardous or unique areas of development.

Application will not be accepted unless all applicable items on the form are submitted. This application shall not be considered complete until staff has received all required information.