



## ADA COUNTY DEVELOPMENT SERVICES

Building Division  
200 W. Front Street  
Boise, ID 83702  
208-287-7900 Fax 208-7909

### Commercial Building Permit Submittals

Commercial Building Permit Submittals shall include:

- Submittal documents consisting of construction documents, statement of special inspections, geotechnical report and other data shall be submitted in one paper sets and one set in digital format for each permit application. The construction documents shall be prepared by a registered design professional where required by the statutes of the jurisdiction in which the project is to be constructed.
- Construction documents shall be dimensioned and drawn upon suitable material. Construction documents shall be of sufficient clarity to indicate the location, nature and extent of the work proposed and show in detail that it will conform to the provisions of this code and relevant laws, ordinances, rules and regulations, as determined by the building official.
- Each set of construction documents must be accompanied by a detailed code analysis pursuant to the **2012 International Building Code and Ada County Ordinance #817** including,
  - Use and occupancy classification,
  - Special requirements specific to the individual building,
  - General building heights and areas,
  - Types of construction,
  - Fire and smoke protection features,
  - Interior finishes,
  - Means of egress,
    - Including occupant load,
  - Accessibility provisions,
  - Interior environment,
  - Energy Code compliance,
  - Complete structural design.
- When it is required that documents be prepared by a registered design professional, the building official shall be authorized to require the owner to engage and designate on the building permit application a registered design professional who shall act as the registered design professional in responsible charge.
  - The registered design professional in responsible charge shall be responsible for reviewing and coordinating submittal documents prepared by others, including phased and deferred submittal items, for compatibility with the design of the building.