Alcohol Catering Permit Application Process:

- Catering Permits are for events that are held in the <u>unincorporated</u> areas of Ada County.
- Catering Permits can be obtained at the Ada County Recorder's office, 200 W. Front St., Boise ID 83702 or at www.adacounty.id.gov

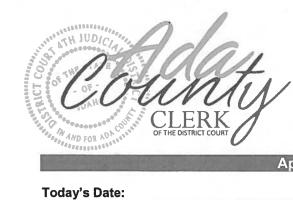
The owner of the State of Idaho Retail Alcohol Beverage License must sign the catering permit

 application(s). If the State of Idaho Retail Alcohol Beverage License is from another county (i.e.

Canyon County), please provide a copy of the State of Idaho license.

Do Not take the application to the Ada County Sherriff's Office. The Ada County Recorder's office will

- route the application to them for you. The application must be submitted to the Ada County Recorder's office by 5pm Wednesday, two (2) weeks prior to the event, to ensure we meet the Friday at Noon deadline at the Ada County Commissioners Office to be put on the agenda for the following Tuesday meeting.
- A NON-REFUNDABLE fee of \$20.00 per day for no more than five (5) consecutive days will be collected at the time the catering permit application is submitted to the Ada County Recorder's office.



Catering Permit Application

Applicant Information			
Today's Date:	272		Fee: \$
Name/DBA:		' ; '	
Address:		W 7	
Phone:	Alc	ohol Beverage License	Number:
Date(s) of Event :			
Time of Event	~		
Place of Event:			
Approximate Number of Arcatering for Individual(s), Organizations(s), Group(s) Persons(s) sponsoring the	itendees:		
The sponsored event will be open to the named organization(s), group(s), or person(s) and guest for a period of day(s), not to exceed five (5) consecutive days at a fee of twenty dollars (\$20.00) per day.			
Signature:			
	Internal	Use Only:	
Recommend:	Not Recommend:	Date:	
Ada County Sheriff:			
Recommend:	Not Recommend:	Date:	
Ada County Recording Clerk:			

Original: Licensee Copy: Ada County Recorder's Office Office Use Only: Mail copy to: Alcohol Beverage Control Idaho State Police 700 S. Stratford Dr., Ste. 115 Meridian ID 83642-6202

Mail copy to: Ada County Sheriff Attn. Catering Permits