



Ada County Exemption Appeal Form

**APPEALS MUST BE MADE TO THE ADA COUNTY BOARD OF EQUALIZATION
BY THE FOURTH MONDAY IN JUNE.**

Questions? Contact the Ada County Board of Equalization at 287-7005. Return the completed appeal form to Ada County Board of Equalization at 200 W. Front Street, Boise, Idaho, 83702.

****PLEASE ATTACH A COPY OF THE NOTIFICATION LETTER YOUR ORGANIZATION RECEIVED FROM THE BOARD OF ADA COUNTY COMMISSIONERS****

SECTION 1. - APPLICANT INFORMATION

Property Owner Name: _____ Address: _____

Organization Name: _____ Address: _____

Contact Person Name: _____ Phone (____) ____ - ____

Property Parcel Number: _____

Under what code section was your exemption denied? _____

If partial exemption was granted, are you appealing to obtain a higher percentage? Yes ____ No ____

Do you wish to present oral testimony before the Board of Equalization? Yes ____ No ____

SECTION 2. - SPECIAL CIRCUMSTANCES

Please provide reason for appeal and any additional explanations and/or documents to substantiate this appeal.

SECTION 3. - SIGNATURE

_____/_____/_____ I have assisted the applicant with completing this form:
Property Owner's Signature Date

_____/_____/_____
Signature Date

**Information you need to know about
property tax exemption appeals:**

1. Pursuant to Idaho Code § 63-501, an appeal of a property tax exemption denial must be received by the Ada County Board of Equalization **by the fourth Monday in June.**
2. You will receive written notification of when your appeal will be presented to the Board of Equalization. If you have requested to provide oral testimony, be prepared to answer any questions the Board might have about your appeal at that time.
3. This application process is only for use in requesting an appeal stemming from a denial of a tax exemption application, in full or in part, by the Board of Ada County Commissioners.
4. All appellants will receive a written decision from the Board of Equalization after your appeal is presented. If you disagree with the Board of Equalization's decision in this matter, you have the right to appeal to the Idaho Board of Tax Appeals and/or district court, and must do so within thirty (30) days after the mailing of the decision pursuant to Idaho Code § 63-511.
5. Appeal forms for the Idaho Board of Tax Appeals are available by calling (208) 287-6981.